



REQUEST FOR PROPOSALS (RFP)

Design-Build Services for New Dickenson County Food Bank Facility

Industrial Development Authority of Dickenson County, Virginia

The Industrial Development Authority of Dickenson County, Virginia (IDA) desires to contract with an experienced Design-Build Team for the design and construction of a new Food Bank facility to be located on Browning Hollow Road in Clintwood, VA. The proposed new Food Bank is to be a stand-alone building of approximately 3,900 square feet, consisting of one story and include warehouse space of approximately 3,000 square feet with overhead doors and exterior loading area; a lobby/waiting area; one large office; one small office; and a staff restroom. An option of a facility of approximately 2,900 square feet that includes 2,000 square feet of warehouse space with overhead doors and exterior loading area; a lobby/waiting area; one large office; one small office; and a staff restroom will be considered.

RFP Documents will be issued on **August 28, 2019**. These documents are available on Dickenson County's website at <http://www.dickensonva.org/rfp>. Direct inquires for information to: Curtis Elswick at curtis.elswick@skanska.com or (540) 423-2860. All responses to this solicitation shall be in strict accordance with the requirements set forth in the Request for Proposal documents accessed through the Dickenson County website.

A mandatory Pre-Proposal Conference to include a tour of the proposed site will be held at **2:00 p.m. local time, on Wednesday, September 11, 2019**, at the site for the vacated Longs Fork School facility adjacent to 1230 Browning Hollow Road in Clintwood, Virginia. Interested parties not in attendance will not be eligible to be considered. Representatives from either the design or construction team may be present for the team to be considered. All requests for clarifications or questions regarding this request for proposal must be made in writing, by emailed to curtis.elswick@skanska.com and received by **5:00 p.m., local time, on Wednesday, September 18, 2019**. Any alteration or changes to this Request for Proposals will be made only by written addendum issued by the IDA.

Sealed proposals will be accepted prior to **2:00 p.m. local time, on Wednesday, September 25, 2019**. Proposals received after the stated due date and time shall not be considered. Proposals received by the due date and time will be opened privately at a time convenient to the IDA and only the names of firms responding will be available for announcement.

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